

**The largest open-air  
fine art and craft sale in  
Ontario**

 **COBOURG  
WATERFRONT  
FESTIVAL**



July 1<sup>st</sup> through July 4<sup>th</sup>, 2010

**ROTARY ARTS & CRAFTS FESTIVAL**

**EXHIBITOR APPLICATION**



Dear Craft Exhibitor:

The 2010 Cobourg Rotary Arts & Crafts Show at the Cobourg Waterfront Festival will be held on Thursday July 1st, Friday July 2nd, Saturday July 3rd and Sunday July 4th. Show hours are 10 a.m. to 6 p.m. Thursday to Saturday and 10 a.m. to 5 p.m. on Sunday.

An application for entry to our juried show is enclosed; it provides details on booth sizes and fees and describes the very important conditions of entry. Also enclosed is an Important Notice To All Exhibitors regarding the jury process as well as Information on Vendor Parking. Please read both documents carefully.

Exhibitors who paid a \$100 deposit for 2010 at the end of the 2009 festival are guaranteed the same booth in 2010 (unless previously held by a vendor who was unable to attend in 2009) providing the application is in by the February 28th, 2009 deadline. ALL exhibitors wishing to participate in the 2010 Festival must submit completed applications by the deadline. Applications received after February 28, 2010 will not be guaranteed exhibit space, and requests for refund of deposits will not be entertained after the deadline.

Please make your cheque payable to 'Rotary Arts and Crafts Festival'. Booths are allotted on a first-come-first-served basis. APPLICATIONS WILL BE PROCESSED ACCORDING TO THE DATE ON THE CHEQUE.

#### IMPORTANT NOTICE REGARDING BOOTH FEES AND TAXES

It has been decided not to increase the booth fees this year. Because the Ontario Government has introduced the Harmonized Sales Tax (HST) starting July 1, 2010 (PST and GST combined = 13%), and because the festival starts on July 1, we are obliged to collect HST when you apply. We will waive the PST portion for those of you who paid in full for the 2010 festival.

We look forward to your participation in the 2010 Rotary Arts & Crafts Festival, and to another successful season.

Yours truly,

Garry Liboiron  
Chair 2010

Selena Forsyth  
Administrator



## **IMPORTANT NOTICE TO ALL EXHIBITORS.**

Dear Exhibitor:

This is a juried show. New exhibitors are required to submit a resume, photographs of the product they intend to display in the 2010 show and a price list, along with their application. The photographs must be in colour, and dated to indicate current work.

Returning vendors are required to submit photographs of any new products added to their line.

While it is accepted that most arts and crafts require the use of ready-made products and, in some instances, the use of small machinery, e.g. a sewing machine, the end product must be unique to and created by the exhibitor. In order to ensure that all products displayed meet jury regulations, a committee of qualified persons appointed by the Festival organizers will visit each booth prior to opening on the first day of the show. Any exhibitor who presents items which have been misrepresented to the jury committee, are not original, are questionable or do not comply with the conditions of entry, will be asked by the show committee to remove those items. In extreme circumstances it is possible for the exhibitor to be asked to withdraw from the show.

**EXHIBITORS MAY NOT USE MICROWAVES, REFRIGERATORS OR FREEZERS IN THEIR BOOTHS**  
(table-top refrigerators are allowed)

Pets are not allowed in the Rotary Arts & Crafts area.

There is no smoking under the tents.

Garry Liboiron, 2010 Committee Chair

Selena Forsyth, Administrator



## **EXHIBITOR VEHICLE PARKING**

DEAR EXHIBITOR:

There is NO parking at the Rotary Arts & Crafts site. Vendors will drive to their tent to unload on arrival and load at the end of the festival.

On the day of set-up cars must be removed immediately upon unloading product. There will be no further vehicular access until the close of the festival.

There will be vendor parking available on a first-come first-served basis at the west harbour lot at a cost of \$25 per vehicle, for the duration of the festival. A car and trailer are considered to be two vehicles. **There will be no other vendor parking available.**

24-hour security will be in force at the vendor parking area.

Vendors may drive to their booth to replenish stock each morning. All vehicles must be removed by 9:30 a.m. each morning. A shuttle service will be available throughout the day to replenish stock during the festival hours.

We apologize for this inconvenience but we will make every attempt to make unloading, parking, restocking and loading as easy as we possibly can.

We appreciate your understanding.

Garry Liboiron,

2010 Chair

# ROTARY ARTS & CRAFTS FESTIVAL 2010

P.O. Box 247, Cobourg, Ont. K9A 4K8 Tel/Fax: 905-373-4959  
e-mail: [rotary@waterfrontfestival.ca](mailto:rotary@waterfrontfestival.ca)

Thursday July 1, Friday July 2 & Saturday July 3 from 10 a.m. to 6 p.m.; Sunday July 4 from 10 a.m. to 5 p.m.

## APPLICATION SUBMISSION DEADLINE: FEBRUARY 28, 2010

Applications received in the festival office *after the submission deadline of February 28, 2010* will be placed on a reserve list in order of the date received.

### ONLY ORIGINAL WORK UNIQUE TO AND CREATED BY THE APPLICANT WILL BE CONSIDERED.

Exhibitors will be selected based on the quality and originality of their work.

Should the jury have any questions or concerns, applicants will be requested to submit a sample of their craft.

1. New applicants must submit at least four (4) photographs of their work. Photos must be dated and accompanied by a corresponding price list. Returning vendors must submit photos of any new products added to their line. Photographs will be returned *only* if a self-addressed envelope of sufficient size and correct postage is enclosed with the application.
2. New applicants must include a short personal resume.
3. All booths are supplied with one (1) electrical outlet with approx 450 watts of power at 120 volts. We do not have the capacity to add additional power to booths. MICROWAVES, REFRIGERATORS AND FREEZERS WILL NOT BE ALLOWED IN THE BOOTHS (table-top refrigerators will be permitted).
4. Every effort will be made to comply with specific site/location requests.
5. All exhibit spaces are under marquee tents. No individual exhibits outside the tent areas are allowed. Exhibitors are encouraged to decorate their booth spaces. Hooks and nails may be used to hang display shelving. However, plywood booth walls may not be altered, cut, or painted.
6. All applicants must complete and return the entry form below and enclose the full entry fee.
7. Applicants will be notified by mail of their booth allocation. No telephone inquiries please.

	FEE SCHEDULE:
Standard Booth:	Approximate size 10' by 10' Fee \$275.00 + HST = \$310.75
Standard Corner Booth:	Approximate size 10' by 10' Fee \$350.00 + HST = \$395.50
Harbour-Facing Standard Booth:	Approximate size 10' by 10' Fee \$325.00 + HST = \$367.25
Harbour-facing Corner Booth:	Approximate size 10' by 10' Fee \$375.00 + HST = \$423.75

Detach here & return with payment.....

EXHIBITOR NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

POSTAL CODE \_\_\_\_\_ TEL #: \_\_\_\_\_ FAX.# \_\_\_\_\_

E-MAIL: \_\_\_\_\_

CRAFT MEDIUM: \_\_\_\_\_

BOOTH NAME: \_\_\_\_\_

PREFERRED FESTIVAL BROCHURE LISTING:

# BOOTHS: Std. @ \$310.75  Corner @ \$395.50  Harbour Standard @ \$367.25  Harbour Corner @ \$423.75

Tables: \_\_\_\_ @ \$11.30 = \$ \_\_\_\_\_ (All prices include HST)

PARKING @ \$25: YES  NO  TOTAL BOOTH(S)/TABLE(S)/PARKING: \$ \_\_\_\_\_

Less deposit paid in 2009 for 2010 \$ \_\_\_\_\_ TOTAL PAYMENT ENCLOSED: \$ \_\_\_\_\_

SIGNATURE: \_\_\_\_\_